



BOOKING FORM

Members booking together **who have different responses to the questions** must make sure it is clear which information relates to which member

CTC Cotswolds Birthday Rides 2 - 9 August 2008

The first name given will be deemed to be the person responsible for this booking and to whom all correspondence will be sent.

	Surname	First name / name usually known by	Date of birth	CTC Member no / expiry date
1				
2				
3				
4				
5				
6				

Note: Anyone under 18 years of age must be accompanied by a parent or guardian.

Address: _____ Post Code: _____

Phone: (day) _____ (eve) _____ (mobile) _____

Email: _____

For each person listed above give the following information (use a separate sheet if necessary):

a - Any medical, mental or physical condition or learning difficulty that the event organisers or emergency personnel ought to be aware of (including any medications you take):

b - The name, relationship to the participant, address and telephone number(s) of the person you would wish to be contacted in case of an emergency:

REGISTRATION FEE, BIRTHDAY TEA, ON-SITE EVENING EVENTS & ROUTE SHEETS ARE INCLUDED IN PRICES

College	Price per person	No of people	Total Amount
Shared room (2 people per room) – half board	£365		

If you wish to share a twin room with someone who is sending in a separate form, please write their name and address here:

Camping – per person prices		Price per person	No of people	Total Amount
Adult – breakfast included		£149		
Under 16 – breakfast included		£49.50		
Under 5 – breakfast included		£20		
Optional upgrade from breakfasts to evening meals	Adult	£25		
	Under 16	£12		
	Under 5	£7		
Optional evening meals package (in addition to breakfasts)	Adult	£68		
	Under 16	£35		
	Under 5	£7		

Plus Pitch (see Prospectus for capacity limits for each size)	Price per pitch	No of pitches	Total Amount
Small pitch	£35		
Standard pitch	£70		

The pitch booking is for (nos) ___ small tent(s) ___ large tent(s) ___ motorhome(s) ___ campervan(s) ___ caravan(s)

If booking as part of a local group, give the group's name: _____

Off Site Pass – per person	Price per person	No of people	Total Amount
	£175		

OPTIONAL EVENTS

Coach trips		Price	No of people	Total Amount
Monday Cotswolds & Shakespeare's Stratford	Adult	£8.50		
	65 & over	£8.00		
	Under 16	£3.50		
Wednesday Blenheim Palace & Gardens	Adult	£18.50		
	65 & over or student	£17.50		
	Under 16	£12.50		
Thursday Abbeys & Cathedrals	Adult	£8.50		
	65 & over	£8.00		
	Under 16	£3.50		
Friday Glorious Gardens	Adult	£8.50		
	65 & over	£8.00		
	Under 16	£3.50		
Tuesday Birthday Tea transport	Adult	£2		
	Under 16	£1		
Wednesday Hook Norton Brewery	Adult (18 & over)	£12		

DAY VISITORS ONLY

Day pass, max 2 (specify which days)	Day 1 -	£30		
	Day 2 -	£30		
Tues Birthday Tea ticket	Adult or under 16	£10		
GRAND TOTAL FOR ALL ITEMS				

Special requests: meals (eg vegetarian/gluten-free/wheat-free/diabetic), room share, other (special requests cannot be guaranteed and are subject to availability):

What will be your **main** mode of transport to Moreton-in-Marsh?: **cycle / train / motor vehicle / motor vehicle share**

Have you been to the Birthday Rides before? **YES/NO** If YES, number of times **1 2 3 4 5+**

Do you want a **Supplementary Booking Form** for booking any of the optional coach trips at a later date? **YES/NO**

If you haven't returned an **Audax Entry Form** with this booking, are you likely to send one in later? **YES/NO**

I have read and understood the Prospectus and the Booking Conditions as printed at the end of this document. I am authorised to accept the conditions of the booking as specified on behalf of all persons named on this form and request CTC Cycling Holidays & Tours Ltd to book the arrangements set out above.

I enclose a cheque payable to **CTC Tours** or the credit / debit card authorisation form below for the full payment.

Signature

Please PRINT name

Date

CTC CH&T will use the information you have provided here for the purpose of providing you with holiday services. CTC CH&T will not disclose this information to any other person or organisation except in connection with the above purposes, CTC membership benefits, products or services. If you do not want us to contact you about these products or services, or if you have any query about the use we make of your data, please write to:
The Data Controller, CTC Cycling Holidays & Tours Ltd, Parklands, Railton Road, Guildford, Surrey GU2 9JX.

I hereby authorise CTC CH&T to charge my credit/debit card for £ _____

Visa / MasterCard / Switch / Delta Number: _____

Starts: ____/____/____ Expires: ____/____/____ Issue No: _____ (Switch)

Name (print) _____ Booking ref: 08BR _____
(for office use only)

Signature _____

Return this form to: Birthday Rides Co-ordinator, 14 Methley Terrace, Chapel Allerton, Leeds LS7 3NL

Entry Form for Events held under AUDAX UK Regulations

Name of Event: **Spa Run** From: **Moreton-in-Marsh, Gloucestershire** Dist: **200 km** Date: **4 or 6 or 8 Aug 2008**
Fee **Free to Birthday Riders** (£2 if TEMPORARY AUK MEMBERSHIP REQUIRED see below)

Forename:		Surname:	
Address:			
Tel:		email:	
AUK Membership No: (letter & number)		or CTC or BC Membership No:	
DA/Club:		Date of birth: (if under 18 years)	

(see PARENTAL CONSENT below)

This event is run under Audax UK regulations. It is not a race or trial of speed. You are expected to follow the rules of the road and show consideration to other road users. It is your responsibility to familiarise yourself with Audax UK regulations, guidance, and advice. (Members receive these via AUK publications. Others may find them on the AUK website at www.audax.uk.net, or may request printed copies from the organiser of the event.)

Note:-

- The route is on open public roads. You are responsible for your safety/conduct. You should prepare by studying the route.
 The route is not waymarked or marshalled. Some routes may be arduous. The organiser provides no rescue service.

TEMPORARY MEMBERSHIP If you are not a member of AUK, we need to know that you are insured. Some CTC or British Cycling memberships include the requisite cover, so if this applies, give your CTC or BC membership number above. **ALTERNATIVELY** you must pay the temporary AUK membership fee, which provides 3rd party cover during the event.

PARENTAL CONSENT (required for entrants under 18 years of age) Parents should note the information on this form and be aware that this is an individual ride without leaders. **I am the Parent/Guardian of the Entrant and give my consent to this Entry:**

Signed: _____ Name: _____ Date: _____
(Parent/Guardian): (Parent/Guardian, please print)

I acknowledge that during the event I am on a private excursion on the public highway and that I am responsible for my own conduct. I agree to abide by Audax UK Regulations for this ride. I have relevant insurance cover as above or I enclose the £2 temporary membership fee.

Signed (Entrant): _____ Date: _____

Rider's next of kin – Name: _____ Relationship: _____ Tel: _____

Be sure to sign wherever required. Please let the organiser know if you cannot start. **Send to M Luxton, 14 Methley Terrace, Leeds LS7 3NL**

Enclose your completed form AND two C5 stamped addressed envelopes with your booking.

Revised Jan 2008

Entry Form for Events held under AUDAX UK Regulations

Name of Event: **Little UK** From: **Moreton-in-Marsh, Gloucestershire** Dist: **50 km** Date: **4 or 6 or 8 Aug 2008**
Fee **Free to Birthday Riders** (£2 if TEMPORARY AUK MEMBERSHIP REQUIRED see below)

Forename:		Surname:	
Address:			
Tel:		email:	
AUK Membership No: (letter & number)		or CTC or BC Membership No:	
DA/Club:		Date of birth: (if under 18 years)	

(see PARENTAL CONSENT below)

This event is run under Audax UK regulations. It is not a race or trial of speed. You are expected to follow the rules of the road and show consideration to other road users. It is your responsibility to familiarise yourself with Audax UK regulations, guidance, and advice. (Members receive these via AUK publications. Others may find them on the AUK website at www.audax.uk.net, or may request printed copies from the organiser of the event.)

Note:-

- The route is on open public roads. You are responsible for your safety/conduct. You should prepare by studying the route.
 The route is not waymarked or marshalled. Some routes may be arduous. The organiser provides no rescue service.

TEMPORARY MEMBERSHIP If you are not a member of AUK, we need to know that you are insured. Some CTC or British Cycling memberships include the requisite cover, so if this applies, give your CTC or BC membership number above. **ALTERNATIVELY** you must pay the temporary AUK membership fee, which provides 3rd party cover during the event.

PARENTAL CONSENT (required for entrants under 18 years of age) Parents should note the information on this form and be aware that this is an individual ride without leaders. **I am the Parent/Guardian of the Entrant and give my consent to this Entry:**

Signed: _____ Name: _____ Date: _____
(Parent/Guardian): (Parent/Guardian, please print)

I acknowledge that during the event I am on a private excursion on the public highway and that I am responsible for my own conduct. I agree to abide by Audax UK Regulations for this ride. I have relevant insurance cover as above or I enclose the £2 temporary membership fee.

Signed (Entrant): _____ Date: _____

Rider's next of kin – Name: _____ Relationship: _____ Tel: _____

Be sure to sign wherever required. Please let the organiser know if you cannot start. **Send to M Luxton, 14 Methley Terrace, Leeds LS7 3NL**

Enclose your completed form AND two C5 stamped addressed envelopes with your booking.

Revised Jan 2008

Entry Form for Events held under AUDAX UK Regulations

Name of Event: **Cotswold Cross** From: **Moreton-in-Marsh, Gloucestershire** Dist: **200 km** Date: **4 or 6 or 8 Aug 2008**

Fee **Free to Birthday Riders** (£2 if TEMPORARY AUK MEMBERSHIP REQUIRED see below)

Forename:		Surname:	
Address:			
Tel:		email:	
AUK Membership No: (letter & number)		or CTC or BC Membership No:	
DA/Club:		Date of birth: (if under 18 years)	

(see PARENTAL CONSENT below)

This event is run under Audax UK regulations. It is not a race or trial of speed. You are expected to follow the rules of the road and show consideration to other road users. It is your responsibility to familiarise yourself with Audax UK regulations, guidance, and advice. (Members receive these via AUK publications. Others may find them on the AUK website at www.audax.uk.net, or may request printed copies from the organiser of the event.)

Note:-

The route is on open public roads.

You are responsible for your safety/conduct.

You should prepare by studying the route.

The route is not waymarked or marshalled.

Some routes may be arduous.

The organiser provides no rescue service.

TEMPORARY MEMBERSHIP If you are not a member of AUK, we need to know that you are insured. Some CTC or British Cycling memberships include the requisite cover, so if this applies, give your CTC or BC membership number above. **ALTERNATIVELY** you must pay the temporary AUK membership fee, which provides 3rd party cover during the event.

PARENTAL CONSENT (required for entrants under 18 years of age) Parents should note the information on this form and be aware that this is an individual ride without leaders. **I am the Parent/Guardian of the Entrant and give my consent to this Entry:**

Signed: _____ Name: _____ Date: _____
(Parent/Guardian): (Parent/Guardian, please print)

I acknowledge that during the event I am on a private excursion on the public highway and that I am responsible for my own conduct. I agree to abide by Audax UK Regulations for this ride. I have relevant insurance cover as above or I enclose the £2 temporary membership fee.

Signed (Entrant): _____ Date: _____

Rider's next of kin – Name: _____ Relationship: _____ Tel: _____

Be sure to sign wherever required. Please let the organiser know if you cannot start. **Send to M Luxton, 14 Methley Terrace, Leeds LS7 3NL**

Enclose your completed form AND two C5 stamped addressed envelopes with your booking.

Revised Jan 2008

Entry Form for Events held under AUDAX UK Regulations

Name of Event: **Birthday Flyer** From: **Moreton-in-Marsh, Gloucestershire** Dist: **100 km** Date: **4 or 6 or 8 Aug 2008**

Fee **Free to Birthday Riders** (£2 if TEMPORARY AUK MEMBERSHIP REQUIRED see below)

Forename:		Surname:	
Address:			
Tel:		email:	
AUK Membership No: (letter & number)		or CTC or BC Membership No:	
DA/Club:		Date of birth: (if under 18 years)	

(see PARENTAL CONSENT below)

This event is run under Audax UK regulations. It is not a race or trial of speed. You are expected to follow the rules of the road and show consideration to other road users. It is your responsibility to familiarise yourself with Audax UK regulations, guidance, and advice. (Members receive these via AUK publications. Others may find them on the AUK website at www.audax.uk.net, or may request printed copies from the organiser of the event.)

Note:-

The route is on open public roads.

You are responsible for your safety/conduct.

You should prepare by studying the route.

The route is not waymarked or marshalled.

Some routes may be arduous.

The organiser provides no rescue service.

TEMPORARY MEMBERSHIP If you are not a member of AUK, we need to know that you are insured. Some CTC or British Cycling memberships include the requisite cover, so if this applies, give your CTC or BC membership number above. **ALTERNATIVELY** you must pay the temporary AUK membership fee, which provides 3rd party cover during the event.

PARENTAL CONSENT (required for entrants under 18 years of age) Parents should note the information on this form and be aware that this is an individual ride without leaders. **I am the Parent/Guardian of the Entrant and give my consent to this Entry:**

Signed: _____ Name: _____ Date: _____
(Parent/Guardian): (Parent/Guardian, please print)

I acknowledge that during the event I am on a private excursion on the public highway and that I am responsible for my own conduct. I agree to abide by Audax UK Regulations for this ride. I have relevant insurance cover as above or I enclose the £2 temporary membership fee.

Signed (Entrant): _____ Date: _____

Rider's next of kin – Name: _____ Relationship: _____ Tel: _____

Be sure to sign wherever required. Please let the organiser know if you cannot start. **Send to M Luxton, 14 Methley Terrace, Leeds LS7 3NL**

Enclose your completed form AND two C5 stamped addressed envelopes with your booking.

Revised Jan 2008



CTC BIRTHDAY RIDES BOOKING CONDITIONS (2008)

Your contract for your Birthday Rides package is with CTC Cycling Holidays & Tours Ltd, Registered Office, Parklands, Railton Road, Guildford, Surrey GU2 9JX (a subsidiary of the Cyclists' Touring Club) and hereinafter referred to as the company. These booking conditions, together with the

information contained in the prospectus and booking form, form the basis of your contract.

The Birthday Rides are **only open to members of CTC**. If you are not a member the Co-ordinator will advise you how to join.

All possible care is taken to see that you have a happy and successful cycling holiday. The booking conditions below seek to explain as clearly as possible the responsibility undertaken between us when you make, and we accept, a booking.



As a member (no. 5102) of the Association of Bonded Travel Organisers Trust Limited (ABTOT), an Association approved by the Department of Trade and Industry, the company has provided a Bond to meet the requirements of the Package Travel, Package Holidays and

Package Tours Regulations 1992 in respect of non-flight inclusive packages only. This Bond provides security for money paid over by you in the event of this company's insolvency.

1. To make a booking

Bookings can only be made directly with the Co-ordinator who will provide you with a booking pack, or this may be downloaded from the website. The booking form must then be completed and signed by the person accepting the booking conditions on behalf of all those named on the form. It should then be posted to the Co-ordinator together with the full payment before we will confirm your place(s) on the holiday. The contract is effective on our written confirmation to you and is governed by English Law. Both parties agree to submit to the jurisdiction of the English Courts. You are also subject to the conditions of other companies for whom we act as agents. Bookings are accepted at our discretion.

2. Our price policy

The prices given in the prospectus are the expected cost of the packages described and will be confirmed when you make the booking. Once the booking has been confirmed in writing, we guarantee that we will not increase the price of your holiday.

3. If you change or cancel your booking

Should you wish to make any changes to your booking, the person who signed the booking form (and supplementary booking form if appropriate) must notify the Co-ordinator in writing. This includes alterations to the names of those booked. If we are able to make these changes you will be asked to pay an administration charge of £10 per person prior to the changes being made.

Should you be forced to cancel your booking for any reason, the person who signed the booking form must notify the Co-ordinator in writing. We can accept no responsibility for cancellation charges arising from correspondence delayed or lost in the post.

Cancellation charges are as follows. These are expressed as a percentage of the total cost of the booking.

Written notice received:	Cancellation charge:
Before 7 June 2008	25%
7 June to 4 July 2008	50%
5 July to 18 July 2008	75%
19 July 2008 to start of holiday	100%

Should you not turn up for the holiday the 100% cancellation charge will apply.

You are therefore strongly advised to insure against loss due to cancellation (see Booking Conditions clause 6)

4. If we cancel your booking

Provided all monies have been paid we will not cancel your holiday unless we are forced to do so:

i) due to unusual and unforeseeable circumstances beyond our control which could not be avoided even with all due care having been exercised, or what is usually known as 'force majeure' (see clause 12)

or

ii) because the minimum number of bookings needed to operate the holiday has not been reached. In this case participants will be notified of the cancellation no later than 24 May 2008.

If the holiday is cancelled all monies paid to us will be refunded without interest. We will NOT pay any compensation or be liable to reimburse you for any incidental expenses that you may have incurred as a result of your booking. For bookings from overseas members, this includes visas, vaccinations, non-refundable connecting flights etc.

5. If we change your booking

Circumstances may require some changes to be made at any time to the particulars of your holiday. Any such changes will be held to be of a minor nature. We will not materially change the value of the holiday, and the original theme will be retained.

6. Travel Insurance

If you are a UK resident your CTC membership provides third party cover. This is the minimum cover required for the Birthday Rides. However, this does not cover any other risks such as cancellation charges, personal injury or lost property. We therefore strongly recommend that suitable insurance is taken to safeguard against such risks. Information on CTC Cyclecover Travel Insurance is available from CTC (0870 873 0068) or can be found at www.cyclecover.co.uk.

Non-UK residents are advised to obtain suitable cover before leaving their normal residence and to ensure that any travel policy commences on the day they leave their normal residence. It is unlikely that participants not resident in the UK will be able to obtain cover once they arrive in the UK. Overseas members who have been touring the UK prior to taking part in the holiday should ensure that their existing travel policy is extended to cover the holiday if necessary.

7. Before you make a booking

Participants should be aware that cycling both on and off-road is a potentially dangerous activity, and that they undertake the holiday at their own risk. The company shall not be responsible for participants' actions or for injury, damage to property or other loss due to inadequately serviced or maintained cycle or other personal equipment or any other matter beyond their control. **We regret that participants under the age of 18 years who are not accompanied by a Parent or Guardian cannot be accepted.**

Before making a firm booking for the holiday, intending participants MUST make certain it is appropriate to their physical abilities. In addition, pre-existing medical or mental conditions or learning or physical disabilities, whether or not these are controlled by medication or are currently dormant, must be declared on the booking form. The company shall not be responsible if any participant is unfit for the holiday. Any participant suffering from diabetes or any other condition requiring medication shall ensure that the company, and if possible, at least one other responsible person at this event is aware of this. It remains the responsibility of each participant to disclose the existence of such a medical condition. The company will not be held responsible for any failure to do so.

8. Bookings are accepted on the following understanding

The participant's booking is accepted on the understanding that he or she realises the hazards involved in this kind of holiday including injury and loss of or damage to property including cycles. The outline programme of events must therefore be taken as an indication of what is to be accomplished and not as a contractual obligation. Changes to this may be caused by local conditions, mechanical breakdown, weather, sickness or other unforeseen circumstances. No refund will be given for services not utilised.

It is a fundamental condition of joining the holiday that a participant accepts the need for this flexibility and acknowledges that alterations and their results, such as inconvenience, discomfort or disappointment, are possible.

It is necessary that a participant abides by the authority of, and co-operates with, the organisers and their agents/representatives. Signing the booking form signifies the participant's agreement to this, and we reserve the right to terminate, without notice, the holiday arrangements of any participant who commits an illegal act or whose behaviour is such that it is likely in the Co-ordinator's opinion or that of any accommodation owner or manager or other person in authority to cause distress, danger, damage or annoyance to other customers, employees or property or to any third party. In all cases we will be under no obligation whatsoever for any costs incurred as the result of the termination, and the participant concerned shall not be entitled to any refund.

9. Our liability to you

We promise to ensure that all parts of the holiday we have agreed to arrange as part of our contract are provided to a reasonable standard and in accordance with that contract. We accept responsibility for any personal injury or death caused to you as a result of the proven negligent acts and/or omissions of our agents, suppliers and sub-contractors. The company shall not be liable for any damages caused by the total or partial failure to carry out the contract if such failure is:

- i) attributable to the participant or any member of his or her party,
or
- ii) the fault of a third party unconnected to the company,
or
- iii) a result of unusual or unforeseen circumstances beyond the control of the company or the supplier of the service in question which could not have been predicted or avoided even after taking all reasonable care (see clause 12 Force majeure),
or
- iv) the fault of any person who was not carrying out work for us (generally or in particular) at the time.

Where the company is found to be liable for damages in respect of its failure to carry out the contract, the maximum amount of such damages will be limited to the price paid for the holiday. Where the damages relate to the provision of accommodation, any compensation payable will be further limited by the Paris Convention 1962 (Hotel Accommodation).

10. Should you have a complaint

In the event of problems arising during the holiday, participants should try to resolve them directly with the Co-ordinator. If the problem cannot be resolved at this time an incident report form will be completed by the Co-ordinator, a copy of which will be given to you. On return home you should write to CTC Cycling Holidays & Tours Ltd, c/o 32 Hawthorn Walk, Newcastle upon Tyne NE4 7HP, giving full details of any complaint and enclosing your copy of the incident report form. This letter must be received by the company within 21 days of your return.

Complaints will be dealt with in accordance with the procedures of the company under which the complaint will be investigated by a senior official within a given timescale. Should an amicable solution not be agreed an appeal will be handled at Board level.

If, despite our best efforts and having followed the above procedure for reporting and resolving your complaint, you feel that it has not been satisfactorily settled, we recommend that it be referred for arbitration under the ABTOT Travel Industry Arbitration Service. An independent Arbitrator will review the documents relating to any complaint and deliver a binding decision to bring the matter to a close. Details of this scheme are available from ABTOT, Tower 42, Old Broad Street, London EC2N 1HQ. This scheme cannot decide in cases where the sums claimed exceed £1500 per person or £7500 per booking form, or for claims that are solely or mainly in respect of physical injury or illness or the consequence thereof.

11. Special requests

Any special requests made on your booking form will be noted, but, although we will do our very best to comply with these, we cannot guarantee they will be provided.

12. Force majeure

This is the term applied to unusual and unforeseeable circumstances that are beyond our control. Compensation payments do not apply to changes, cancellations or curtailment caused by reason of war, threat of war, riots, civil strife, terrorist activities, industrial disputes, natural or nuclear disaster, fire, adverse weather conditions, floods etc, or similar events. We cannot accept responsibility where the performance or prompt performance of our contract with you is prevented or affected as a result of such circumstances.

13. Data Protection Act

In order to process your booking we need to pass the information you provide such as name, address, any special needs/dietary requirements etc on to the relevant suppliers. We take full responsibility for ensuring that proper security measures are in place to protect your information whilst in our hands.

In making your booking you consent to this information being passed on to the relevant suppliers.

14. Marketing

Photographs, likenesses or images of participants secured or taken on the holiday may be used by the company without remuneration in all media for bona fide promotional or marketing purposes.